


MEMORANDUM

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TO: The Honorable Mayor & City Council

FROM: Lacey G. Simpson, Assistant City Manager Initials: 

DATE: March 29, 2023 File #: MGR23-171

RE: **Declaring Self Contained Breathing Apparatus (SCBA) Equipment to be Surplus City Property Under City of Ketchikan Municipal Code 3.12.070**

Pursuant to Section 3.12.070 of the Ketchikan Municipal Code, the City Council must authorize, either by motion or resolution, the sale or disposal of surplus supplies, materials, equipment or personal property, which has a value of more than two thousand dollars (\$2,000). As indicated in the attached memorandum from Fire Chief Rick Hines, Fire Department Self Contained Breathing Apparatus (SCBA) equipment has reached the end of its functional life and was replaced this year.

The motion detailed below was prepared at the request of Chief Hines, who recommends City Council declare the outdated SCBA equipment as surplus and approve of its disposal by donation to the State of Alaska Department of Labor Alaska Marine Training Center at AVTEC per their request. The rationale is detailed in the attached transmittal memorandum from Chief Hines and requires no elaboration on the part of the City Manager's office. I concur with the Fire Chief's recommendation.

Chief Hines will be attending the City Council meeting of April 6, 2023, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

Recommended Motion: Pursuant to Section 3.12.070 of the Ketchikan Municipal Code, I move the City Council declare Fire Department Self Contained Breathing Apparatus (SCBA) equipment described in the Fire Chief's memorandum dated March 10, 2023 as surplus and authorize the City Manager to dispose of such property by donation to the State of Alaska Department of Labor Alaska Marine Training Center at AVTEC.



KETCHIKAN FIRE DEPARTMENT

Integrity, Professionalism, Respect, Compassion, Teamwork, and Innovation
70 Bawden Street Ketchikan, Alaska 99901
Phone (907) 228-2362 – Fax (907) 225-9613
Fire Chief Rick Hines
e-mail: rickhktn-ak.us

Memorandum

TO: Delilah Walsh, City Manager
FROM: Rick Hines, Fire Chief
DATE: March 10, 2023
SUBJECT: SCBA's Surplus Fire Equipment

As you are aware the funding for the new Self Contained Breathing Apparatus (SCBA) was approved utilizing the 2022 CIP following the update of equipment the fire department plan was to surplus the old SCBA's. We have taken delivery of the new SCBAs, completed training, and placed the SCBAs in service on our apparatus earlier this year.

We recommend the outdated SCBA's be declared surplus property in accordance with Section 3.12.070 of the Ketchikan Municipal Code and disposed of by donation to the State of Alaska Department of labor (Alaska Marine Training Center)

3.12.070 Sale or other disposition of personal property, or interest therein

(2) The manager may sell, lease, donate, exchange or otherwise dispose of personal property, or an interest therein, to or with another municipality, a state or the United States when and under such terms and conditions as the council, in its sole judgment, deems advantageous to the city.

We received a written request from the State of Alaska Department of labor (Alaska Marine Training Center) requesting the surplus firefighting equipment for their training center. Which does not fall under NFPA guidelines. (See attached letter dated Feb 27, 2023)

To surplus the old SCBA's it is recommend the City donate this equipment the Alaska Vocational Technical Center.

The SCBA Equipment is as follows:

1. 32 Scott 4500 psi air packs manufactured in 2010
2. 4 Scott 4500 psi air packs manufactured in 2004
3. 73 4055 psi composite air cylinders manufactured in 2010
4. 2 4500 psi 60 min composite air cylinders manufactured in 2010
5. 4 4500 psi 60 min composite air cylinders manufactured in 2006
6. 5 4500 psi 60 min composite are cylinders manufactured in 2004



Monday, February 27, 2023

Rick Hines, Fire Chief
Ketchikan Fire Department
70 Bawden Street
Ketchikan, AK 99901

Dear Chief Hines,

I'm writing from the State of Alaska Department of Labor, or more precisely the Alaska Marine Training Center at AVTEC. We please request the transfer of any Ketchikan Fire Department surplus firefighting equipment to our State of Alaska fire training facility. Specifically, any Scott manufactured air packs, masks, regulators, Cylinders, etc. etc.

We conduct marine firefighting training under the International Standards of Training, Certification, and Watchkeeping for Seafarers (STCW) via the auspices of the United States Coast Guard (USCG). Surplus firefighting equipment will be used only for training in our highly controlled propane fired ship simulator with USCG approved fire instructors. Our training, due to the uniqueness of training international shipboard crew, does not fall under the NFPA.

As a State of Alaska post-secondary educational institution we greatly appreciate any equipment that you donate and will follow up with a letter of receipt.

Sincerely,

Captain Robert Chadwell
Department Head
Alaska Maritime Training Center at AVTEC
907 632-7550



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